

Step-by-Step Immunization Requirement Guide

The California Department of Public Health (CDPH) has asked that ALL incoming students show proof of the following immunizations:

<i>Required Vaccination</i>	<i>Proof of Immunization Required</i>	
Measles, Mumps and Rubella (MMR)	2 doses; first dose on or after 1st birthday.	OR - Titer (blood test) showing immunity
Varicella (chickenpox)	2 doses; first dose on or after 1st birthday.	OR - Titer (blood test) showing immunity
Tetanus, Diphtheria and Pertussis (Tdap)	1 dose after age 7 (Td or DTaP does not satisfy the requirement)	
Meningococcal conjugate-- (Serogroups A, C, Y, & W-135)	1 dose on or after age 16 for all students that are under 22 years of age (students 22 or older may leave blank).	

Please review our [Frequently Asked Questions](#) page for more details.

Follow the steps in the following pages to satisfy the requirement.

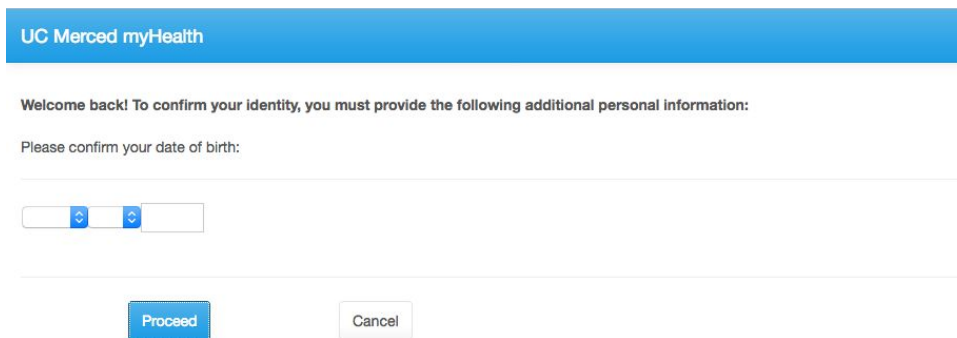
Note: Do you have a MEDICAL exemption to some of the requirements (personal exemptions are not permitted)? You must have this [form](#) filled out by a healthcare provider and return to SHS.

Step 1: Print Template

1. Click [HERE](#) to open a PDF of a blank immunization template.
2. Print it out. (It is a read-only template.)
3. Take your time to fill this out ahead of time so you will know what dates you will need from your immunization record to complete the online form.
4. You WILL NOT be able to modify information once you submit the form, so have your information ready before you go to step 2.

Step 2: Login to myHealth Patient Portal

1. Go to <https://myhealth.ucmerced.edu>
2. Authenticate with your UCMNetID and Password
3. Confirm your date of birth

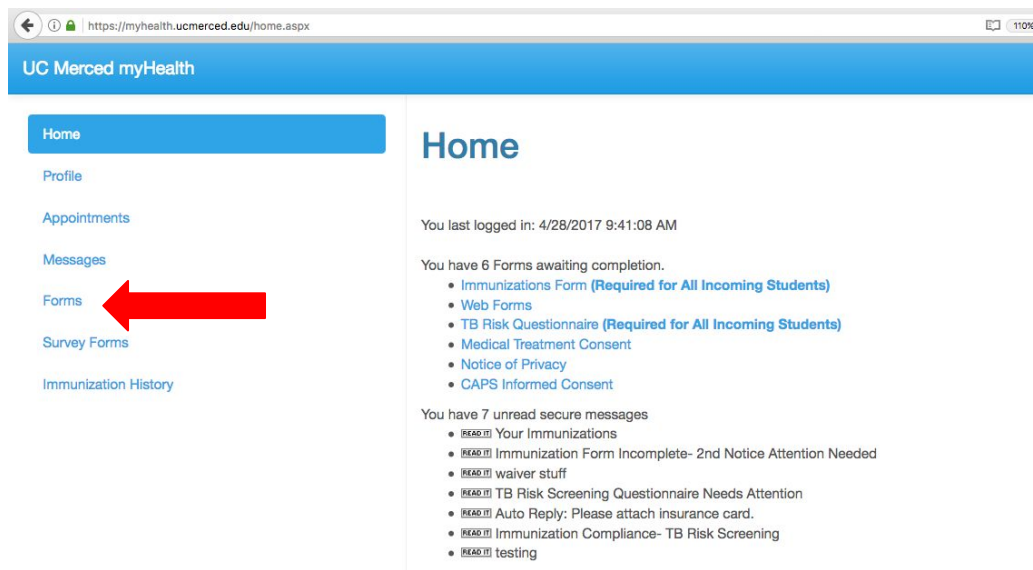


The image shows a screenshot of the UC Merced myHealth patient portal confirmation page. The page has a blue header with the text "UC Merced myHealth". Below the header is a white confirmation form with the following elements:

- A welcome message: "Welcome back! To confirm your identity, you must provide the following additional personal information:"
- A prompt: "Please confirm your date of birth:"
- A date selection interface consisting of a horizontal line with a dropdown menu on the left and a text input field on the right.
- Two buttons at the bottom: "Proceed" (blue) and "Cancel" (white).

Step 3: Access your Forms

1. From your patient portal homepage, click **Forms** in the left sidebar to go to your available forms.



UC Merced myHealth

Home

Profile

Appointments

Messages

Forms

Survey Forms

Immunization History

Home

You last logged in: 4/28/2017 9:41:08 AM

You have 6 Forms awaiting completion.

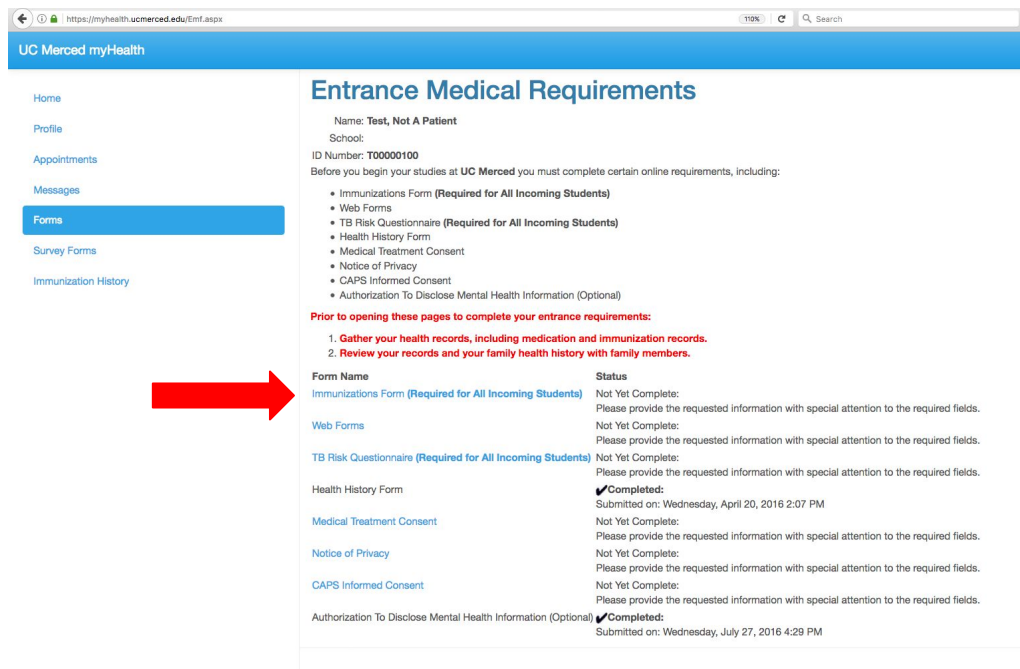
- Immunizations Form (Required for All Incoming Students)
- Web Forms
- TB Risk Questionnaire (Required for All Incoming Students)
- Medical Treatment Consent
- Notice of Privacy
- CAPS Informed Consent

You have 7 unread secure messages

- [READ IT!](#) Your Immunizations
- [READ IT!](#) Immunization Form Incomplete- 2nd Notice Attention Needed
- [READ IT!](#) waiver stuff
- [READ IT!](#) TB Risk Screening Questionnaire Needs Attention
- [READ IT!](#) Auto Reply: Please attach insurance card.
- [READ IT!](#) Immunization Compliance- TB Risk Screening
- [READ IT!](#) testing

Step 4: Open your Immunization Form

1. There are multiple forms required to use the portal and interact with our healthcare services. The only ones necessary for your MyUCMerced checklist are the Immunizations Form and the TB Questionnaire. Click the link to open the Immunization Form.



The screenshot shows the UC Merced myHealth portal. The left sidebar contains navigation links: Home, Profile, Appointments, Messages, Forms (highlighted in blue), Survey Forms, and Immunization History. The main content area is titled 'Entrance Medical Requirements' and displays user information: Name: Test, Not A Patient; School: ; ID Number: T0000100. Below this, it states: 'Before you begin your studies at UC Merced you must complete certain online requirements, including:' followed by a list of required forms: Immunizations Form (Required for All Incoming Students), Web Forms, TB Risk Questionnaire (Required for All Incoming Students), Health History Form, Medical Treatment Consent, Notice of Privacy, CAPS Informed Consent, and Authorization To Disclose Mental Health Information (Optional). Two instructions are provided: 1. Gather your health records, including medication and immunization records. 2. Review your records and your family health history with family members. A table below lists the forms and their completion status:

Form Name	Status
Immunizations Form (Required for All Incoming Students)	Not Yet Complete: Please provide the requested information with special attention to the required fields.
Web Forms	Not Yet Complete: Please provide the requested information with special attention to the required fields.
TB Risk Questionnaire (Required for All Incoming Students)	Not Yet Complete: Please provide the requested information with special attention to the required fields.
Health History Form	✔ Completed: Submitted on: Wednesday, April 20, 2016 2:07 PM
Medical Treatment Consent	Not Yet Complete: Please provide the requested information with special attention to the required fields.
Notice of Privacy	Not Yet Complete: Please provide the requested information with special attention to the required fields.
CAPS Informed Consent	Not Yet Complete: Please provide the requested information with special attention to the required fields.
Authorization To Disclose Mental Health Information (Optional)	✔ Completed: Submitted on: Wednesday, July 27, 2016 4:29 PM

Step 5: Filling out the Form

1. As you fill out the form, click in the date box to reveal a calendar.

Required Immunizations

1: Measles, Mumps, and Rubella (MMR) Immunization (Required)

If you have received blood tests (instead of the vaccine), please skip this section and enter the dates of your blood test below.

Two doses of MMR are needed. The 1st dose must be given on or after your 1st birthday.

Date for Dose 1:

Date for Dose 2:

2: Measles Titer (Blood Test)

If you had a blood test, enter the date of the test and result of titer.

Test Date:

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Result: Positive

3: Mumps Titer (Blood Test)

If you had a blood test, enter the date of the test and result of titer.

Step 6: Uploading a copy of your Immunization Records

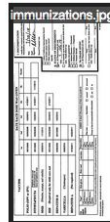
1. SHS would like to verify your form next to your actual Immunization record. You can upload an image or PDF (PDF, PNG, JPG, JPEG, GIF and uploads cannot be larger than 4MB) of your original records and it will go directly into your medical record.

You can do this by taking a picture with your phone and emailing it to yourself. If you are filling out this form from a mobile device, you can even use your device's camera to upload the picture as well.

Scroll to the bottom of the form, and click “Add immunization record”

Please upload your scanned immunization records. We accept the following file types: PNG, JPG, JPEG, GIF.

Add immunization record...



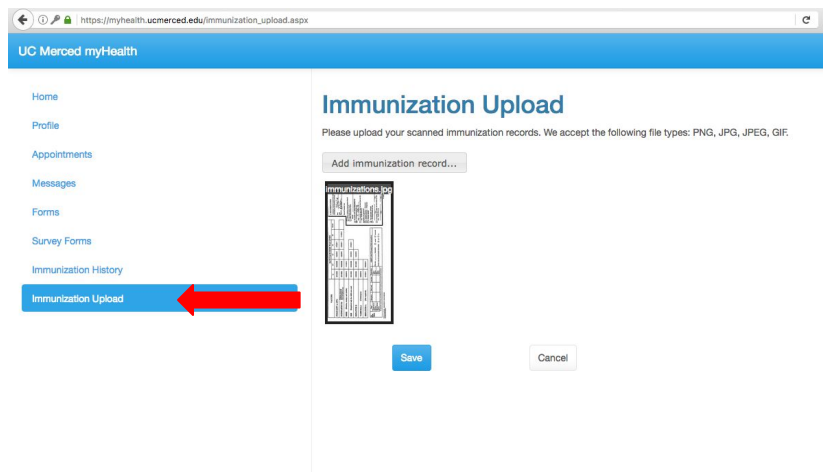
Step 7: Submitting the Form

When you have filled out at least the items required, you have to scroll to the bottom. Once you are ready to submit, click Proceed. **Remember, you cannot update or edit the form once it has been submitted.**

<input type="button" value="Submit Final"/>	Click here to submit the final content of the form (You cannot change items after the form has been submitted.)
<input type="button" value="Save Partial"/>	Click here to save the intermediate content of the form (Currently entered values will be recorded and you will be able to resume completing the form at a later time.)
<input type="button" value="Cancel"/>	Click here to cancel entering the form (Currently entered changes will not be saved.)

You're done!

1. You have satisfied your immunization form checklist item.
2. While you cannot update the form after submission you can upload additional records to the portal through the Immunization Upload link in the left sidebar in myHealth



Thanks for reading! If you have any questions please review our [Frequently Asked Questions webpage](#).