

## UC Merced Immunization/TB Screening Requirement:

How to submit additional documentation once  
you have already submitted the Immunization  
Form.



# Step 1

If you have already completed and submitted the Immunization Form and are required to submit additional documentation of vaccination or titers (blood tests):

Log into the myHealth patient portal. <https://myhealth.ucmerced.edu>

You will need to use your UCM ID to authenticate into the portal.



The image shows a screenshot of the UCMERGED Single Sign On login page. The page has a blue header with the text "UCMERCED Single Sign On" and a small padlock icon. Below the header is a white box containing the login form. The form has two input fields: "UCHMETID:" and "PASSWORD:". Below these fields is a checkbox labeled "Remember me before logging me into other sites." and two buttons: "LOGIN" and "CLEAR". Below the login form is a link "Forgot Password? click here". At the bottom of the white box, there is a security notice: "For security reasons, please Log Out and Exit your web browser when you are done accessing services that require authentication!" and a disclaimer: "As with any program or web page that asks you for your UCMERGED and password, UCMERGED Web Pages that ask you for your UCMERGED and password will generally have URLs that begin with 'https://myhealth.ucmerced.edu/'. In addition, your browser should usually indicate that you are accessing a secure page."

# Step 2

From the left side navigation menu, click on Immunization/TB File Upload.

UC Merced myHealth

Home

Profile

Appointments

Messages

Forms

Survey Forms

Immunization History

Immunization/TB File Upload

## Home

You last logged in: 6/29/2017 3:07:13 PM

You have 6 Forms awaiting completion.

- Immunizations Form (**Required for All Incoming Students**)
- Health History Form
- Medical Treatment Consent
- Notice of Privacy
- CAPS Informed Consent
- Authorization To Disclose Mental Health Information (Optional)

**You Can Receive Text Message Appointment Reminders and Other Alerts: [Enable Text Messages](#)**

Welcome to the UC Merced Student Health Portal (myHealth)

# Step 3

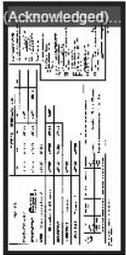
Click Add Immunization Record button.

## Immunization/TB File Upload

Please upload your scanned immunization records. We accept the following file types: PNG, JPG, JPEG, GIF.

**Add Immunization Record** 

Add all TB related forms/records here. **(only upload forms/records here if you received a message asking you to do so.)**



**Save** **Cancel**

## Step 4

1. Browse to the documents on your computer or camera roll on your smartphone. The page will immediately show your scanned imagery. You can click on any item that you uploaded if you want to verify the quality. Click SAVE.
2. Once uploaded, our nursing staff will evaluate the material that you have uploaded and will correspond through myHealth secure messaging if there are any further questions or concerns.
3. Remember, you can always look at your Immunization Record online in the patient portal (see next slide) to determine compliance.

# Checking for compliance

In your Immunization History you can check your compliance status.

When you are compliant with a requirement, you will see that item with a green check next to it. Items that are non-compliant have a red x.

**\*\*IMPORTANT NOTE** - It can take up to 2 weeks to process your requirements. If it has been *longer* than 2 weeks, you can open an inquiry by sending a secured message to the immunization nurse here:

<https://myhealth.ucmerced.edu>

The screenshot displays the UC Merced myHealth interface. On the left is a navigation menu with options: Home, Profile, Appointments, Messages, Forms, Survey Forms, Immunization History (highlighted in blue with a red arrow pointing left), and Immunization/TB File Upload. The main content area shows a 'Status' indicator with a red 'x' and the text 'Non-compliant (Last calculated on 4/28/2017 10:56:39 AM)'. Below this is a 'Compliance Details' table with two columns: 'Disease Compliance' and 'Status'. The table lists several immunization types with their corresponding status icons (green checkmarks or red 'x') and text descriptions. A red box highlights the 'Status' column for the first five items, and a red arrow points from the 'Immunization History' menu item to the table.

| Disease Compliance     | Status                               |
|------------------------|--------------------------------------|
| Measles Immunization   | Compliant with Standard Requirements |
| Mumps Immunization     | Compliant with Standard Requirements |
| Pertussis Immunization | Compliant with Standard Requirements |
| Rubella Immunization   | Compliant with Standard Requirements |
| TB Risk Screening      | Non-Compliant (Unmet Requirement)    |
| Varicella Immunization | Compliant with Standard Requirements |